



JOB ANNOUNCEMENT

LIFEGUARD

DEPARTMENT:	Parks and Recreation	HOURLY RATE:	\$8.00
WORK STATUS:	Seasonal / Part-Time (4 Positions)	APPLY BY:	Open Until Filled

APPLY IN PERSON AT:

CITY OF OAKWOOD

4035 WALNUT CIRCLE, OAKWOOD, GA 30566

For additional information about this position or the application process, call 770-534-2365 .

JOB SUMMARY:

Under general supervision, is responsible for the safety and health of all facility patrons to ensure proactive and expeditious accident prevention and response; responds to all dry land and water related accidents and emergencies; enforces compliance with state and local laws as well as facility and agency regulations and policies; and performs related duties as assigned.

MAJOR JOB REPSONSIBILITIES:

- Hold and maintain current certification in LGT, CPR and First Aid.
- Successfully complete the Pool Lifeguard Test and Challenge which includes both simulated and pool and land rescues prior to employment. This test must be successfully passed at a minimum of twice per year.
- Have basic general knowledge of pool maintenance and operation.
- Proficiency in performing LG skills, FA, CPR and using an AED.
- Ability to complete a 1,000 yard swim monthly.
- Must attend monthly in-services to strengthen both mental and physical skills.
- Ability to communicate effectively in oral and written form.
- Must be able to work early mornings, during the day, late evenings, weekends and holidays as scheduled.
- Must be 16 years of age or older.

RESPONSIBILITIES AND DUTIES:

- Perform Lifesaving responsibilities in accordance with American Red Cross and Agency policies.
- Completion and submission of required forms in a timely manner and always by the end of shift.
- Maintenance/sanitation duties as assigned.
- Be constantly alert and aware of dangerous situations.
- Maintain order in all areas of the pool.

RESPONSIBILITIES AND DUTIES: (Continued)

- Enforce all facility rules and policies in a firm, consistent manner.
- Maintain assigned position in the rotation schedule.
- Maintain assigned post unless relieved by an authorized and certified replacement.
- There should be no conversation while on duty.
- SIT IN THE LIFEGUARD CHAIR.
- The walking guards will refrain from any activity that will distract them from their zone of responsibility.
- Assist in cleaning of pools, decks, locker rooms, restrooms, etc. on a daily basis.
- Check pool chemicals every two hours and properly record them.
- Other duties, as assigned, by the Pool Manager or higher authority to facilitate the safe, sanitary, effective operation of the assigned facility.
- Maintains constant surveillance of patrons in the facility.
- Act immediately and appropriately to secure safety of patrons in the event of emergency.
- Inspect the facility on a daily schedule and report any unsafe conditions or equipment.
- Exercise regularly to maintain fitness level for strength and endurance.
- Notify the appropriate supervisor of intended absences in accordance with state rules.
- Operate and care for equipment to manufacture's specifications and/or with the specified parameters.
- Must be able to lift children and adults in rescues.

KNOWLEDGE, SKILLS & ABILITIES:

- Have knowledge of all Aquatic programs and schedules.
- Have a thorough understanding of the EMERGENCY ACTION PLAN for the assigned facility.
- Present a professional appearance and attitude at all times maintaining a high standard of customer service.
- Adherence to and enforcement of all City of Oakwood personnel, facility, operational and patron policies, procedures, regulations and rules.
- Represent the City of Oakwood and the Aquatic facilities in a positive, professional and consistent manner.
- Ability to react calmly and effectively in emergency situations.
- Skill in the application of lifeguarding surveillance and rescue techniques.
- Be able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies.

KNOWLEDGE, SKILLS & ABILITIES: (Continued)

- Be appropriately groomed and attired so as to present a professional image in accordance with the organizations' mission, goals and policies.
- Report to work promptly and properly prepared at the time and place required.

This class specification should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification.

❖ THIS IS A PART TIME POSITION AND NOT ELIGIBLE FOR BENEFITS ❖

Due to Georgia State Law, all applications are subject to public disclosure.

Only candidates to be interviewed will be contacted.

As part of our hiring process, all applicants will be required to undergo a thorough background investigation which includes but is not limited to some or all of the following: contacting past employers, work and personal references, education, criminal history, motor vehicle record, and credit check. The City of Oakwood reserves the right to disqualify any applicant based on information discovered during the background investigation. Standard City of Oakwood hiring practices shall apply to all applicants.



The City of Oakwood is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, gender, religion, disability, military service, or any other category protected by federal, state, or local law.
